



How We're Keeping our Families & Staff Safe

We are determined to take all the appropriate steps to keep you, your children, and our staff and community safe during this pandemic. Please read below to understand what safety precautions our center is taking. These are subject to change at any time, and will stay in accordance with the CDC's guidelines.

Please note: We are doing everything we can to ensure our community's safety, but we cannot guarantee that your child will not contract COVID-19 while in our center.

Upon Arrival:

- Families are asked to maintain a minimum of 6 feet from other families and follow the flow of traffic, as indicated by the markings on the ground, when approaching the lobby door.
- Our designated screener at the front door will be full vaccinated and ensure that all Tadpole Health Screenings for children and staff are complete upon arrival.
- Families dropping off must wear masks at all times.
- Non-contact temperature checks and screening questions are mandated daily for each child upon entry.
- Where available, child will enter their classroom from an exterior door as to eliminate the need to pass through the lobby and hallways.

During the Day:

Hygiene

- All staff are required to double mask (disposable mask then cloth mask) at all times.
- Hand washing must take place hourly, before and after food or drinks, after using the toilet, and handling garbage.
 - Each person will be asked to sing a 20 second song while they wash their hands.
- Hand sanitizer will not replace hand washing or be used when hands are visibly dirty.
- Children will be taught to not touch their faces, to the best of their ability.
- After assisting children with hand washing, staff are required to wash their hands
- If walking outside of the classroom, children over the age of 4 will be required to wear masks.

- If walking outside of the classroom, children over the age of 2 will be encouraged to wear masks.
- All children in Pre-K (Seahawks Classroom) will wear masks when not at meals.
- Children age 2 and up are encouraged to bring masks and will practice mask safety throughout the day.

Distancing

- Each classroom has a maximum group size of 20 children and 2 teachers or the maximum group size for that classroom; whichever is smaller at a time. If there are more than 15 children in a classroom, the classroom will be split into subgroups and distance will be kept between subgroups.
- Children will not be moved to different classrooms during the day.
- Sleeping cots will be moved further apart than currently required. We aim for 6 feet of distance, but given space in classrooms, that may not be possible. Please note: children are NOT allowed to wear masks during naptime.

Please note, we will do our best to have children play with their own toys, crayons, etc. but we cannot guarantee that we can keep children socially distant at all times.

Outside Time

- On the walk to the playground or outside, children 4 and up are required to wear a mask unless at least 6 feet of distance is possible between children.
- We will only allow 2 groups of children at a time on the playground, and will try to keep groups separated to the best of our ability.

Meals and Food Prep

- No family style meals or snacks will be allowed
- One adult will serve food to children at a time wearing gloves

Cleaning

- Cleaning of frequently used items (doorknobs, faucets, etc.) is required by staff every two hours.
- All toys, shelves, nap mats, tables, and chairs are sanitized a minimum of once a day, more often as needed.
- All children's nap supplies are to be laundered once a week and should be laundered each time they go home, prior to returning to school.
- All children's items should be laundered before returning to school once they have gone home (ex. jackets, stuffed animals, etc.)
- The entire school will be de-fogged using ULV disinfectant at the end of the week.

Upon Departure:

- Families are not allowed in the building.
- All families must wear masks for pick-up. Disposable masks will be provided in case you have forgotten yours.
- All of your child's items will be sent home on their last day of the week. If you plan to be absent on your scheduled last day of the week, please send a message via Tadpoles by 3:00pm on your last planned day of that week.
- Follow the flow of traffic for approaching the lobby door, as indicated by the markings on the ground.
- We encourage all families to keep space from others and avoid spending additional time outside of the center, especially when other families are present for pick-up or drop-off.

What happens if we have a confirmed case of COVID-19 or someone starts showing signs and symptoms while at work/school?

- Any child who starts showing signs or symptoms during operating hours will be escorted to the lobby area and the child's parents will be called for immediate pick-up.
- Any staff member who starts showing signs of COVID-19 while at work will go home immediately.
- All windows and outside doors will be opened to increase air circulation in the potentially infected areas.
- Follow-up information will be shared in a confidential way following a confirmed case of COVID-19.
- The center will follow all Department of Health protocol in regards to closure.
- The entire center will go through 2, 8-hour days of deep cleaning before reopening.
- If someone has a confirmed exposure to COVID-19, a 14-day quarantine is required and they are encouraged to have a PCR COVID-19 test day at day 10, even if no symptoms have presented.
- A negative PCR COVID-19 test does not negate the 14 -day quarantine for those with confirmed COVID-19 exposure